

Announcement about Winter vacation dormitory

1. Schedule

Check in period	Check out period	Remarks
Dec 22 th - Feb 18 th	Feb 18 th	Around 58 days

2. Dormitory Fee & Payment period

Pay Dormitory fee period	Dormitory Fee	Remarks
Dec 20th 09AM - Dec 21th 05PM	400,000 won	visit the office to receive the bill

※The office is located on the 7th floor of Global Village.

3. How to pay for your dormitory fee

Payment Method	Remarks
Wire Transfer	Visit and pay the bank after receipt of the bill

※ Wire transfer available hour : 09:00 - 17:00

4. Selection Criteria

Selection criteria	
Contents	<ul style="list-style-type: none">· Dormitory fee payment defaulters· Students with an eviction notice or disciplinary disposition during previous semester· Students with infectious disease· Students who are in “leave of absence” or graduated

5. Dormitory Fee Refund

Please refer to the following refund policy.

- ① Amount deducted 10% penalty from dormitory paid
- Daily dormitory fee (stayed period) = Remaining Balance
- ② If you live more than 44 days out of the total length of residence, you will not receive a refund.

※ Refund will be only transferred to local Korean bank account.
 In case of overseas transaction, bank transaction commission will be also deducted from the remaining balance.
 ※ If you want to leave your dormitory , You should come office room fill out application form about Checking out

6. Facilities

Type	Contents
In the room	Desks, Chairs, Mattresses, Shoes rack, Wardrobe, LANs Cable, Bookshelves, Heating and Cooling facilities, Restrooms
Common Area	Kitchen, Laundry, Lounge, Shower Room
Personal Items Required	Individual Bedding Set, Toiletries, Clothing, and other personal items

7. Prohibited items at the dormitory

- Following items are not allowed at the dormitory. If they are found, they will be taken away and will be returned when students check-out.

Type	Contents
Fire Hazard Items	All electric heating devices (Electric Mat, Heater, etc), Iron, Butane, Thinner, Gas, etc
Cookware	Electric Rice Cooker, Induction, Microwave Oven, Gas Burner, Oven, etc.

For any inquiries, please visit the Dormitory Department or contact the following number.

Dormitory Department (Global Village East Hall): 051-320-1699